



Banyan School
Guidelines for Personal Use of Student-Owned Laptops/iPad/Netbook in School

PURPOSE: Banyan School will provide students access to a wireless network and the option of bringing in a personal laptop as a means to enhance their education. The purpose of these guidelines is to assure that students recognize the limitations that the school imposes on their use of personal laptops. In addition to these guidelines, the use of any computer in school, including laptop computers, requires students to abide by the Banyan School's Policy and Regulations Acceptable Use of Computer Network/Computers and Resources.

During the course of the school year, additional rules regarding the use of personal laptops may be added. If this occurs, any new rule will become a part of this policy.

General usage

Banyan School will provide the opportunity for students in grades 4 to 12 to bring a personal laptop to school to use as an educational tool. **The use of these laptops will be at teacher discretion.**

1. Students must obtain teacher permission before using a personal laptop during classroom instruction. Student's using laptops will be allowed access to the Internet and note taking or word processing at the teacher's discretion.
2. Student use of a personal laptop must support the instructional activities currently occurring in each classroom and lab.
3. Students must turn off and put away a personal laptop when requested by a teacher.
4. Students may use their personal laptop before school and after school in **adult supervised areas only**, such as the Media Center or classrooms when the teacher is present. The laptop should be used for educational purposes during these times also. If an adult asks a student to put his/her laptop away because of playing games or other non-instructional activities during these times, the student must comply.

Expected Student Behaviors and Responsibilities

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Detach & Return to the Main Office by October 1, 2012

Agreement –

- To comply with the rules and regulations in the guidelines
- That any staff member may examine the laptop at any time for the purpose of verifying that my personal laptop is in compliance with this agreement
- That Banyan School is not responsible for any possible damage in connection to using a laptop in Banyan School
- To hold Banyan School harmless in the event of theft, damage or confiscation of a student's laptop
- That the school technician will not troubleshoot or install software on personal laptops
- That students are to only use the Banyan School wireless access points to connect to the internet from with school grounds. Specifically, cellular internet service is prohibited. It is understood that connection to third party access points or the establishment of ad-hoc network access via home or other internet devices is not permitted.
- That using my laptop at school is a privilege and can be revoked at any time
- Understand this agreement can be modified at anytime and a new agreement would need to be signed

Students and their parents/guardians wishing to take advantage of this program must comply with all rules and regulations set forth in these Guidelines and the applicable Policy and Regulations. By choosing to participate in this program, you are consenting to monitoring and verification of use, and to examination of the student's laptop as set forth above.

Student Signature

Date

All violations of the above procedures will result in the immediate loss of network access privileges, the student's parents will be contacted.

I have reviewed these rules and regulations with my child.

Parent/Guardian Signature

Date

Contact Information

Parents, please provide contact information below:

Email: _____

Home phone:

work phone:

cell phone:

Serial #

Laptop Brand

Laptop Model

Laptop Name

Tech Specialist Use Only

Wireless Address _____